

**GREATER GEORGETOWN CHAMBER OF COMMERCE  
BOARD MEETING MINUTES  
THE GEORGETOWN TRAIN STATION  
Wednesday, December 3, 2008  
4:00 P.M.**

**In Attendance:** Rich Warfield, Toby Givens, Joan Tyndall, Karen Duffield, Jeanne Dukes, Debbie Hartstein, Helen Kruger, Bernice Edwards, Ashley Hoban, Judy Johnson, Linda Price, Joy Sikora, Garry Killman, Jamie Magee, Scott Rukowicz and Robin Parker.

Karen Duffield, in Jan's absence, called the meeting to order at 4:15 pm at the Georgetown Train Station, Georgetown, Delaware.

**Minutes:** The minutes were sent by email to all board members and copies were made available at the meeting.

Debbie Hartstein motioned to approve the minutes.  
Joy Sikora seconded.  
Motion carried.

**Treasurers Report:** Joan Tyndall had emailed the treasurers report.

Jeanne Dukes was notified that we will not be receiving the grant money from Discover bank for 2008. It was recommended for a new application to be submitted for 2009.

Judy Johnson motioned to approve the Treasurers Report  
Ashley Hoban Seconded  
Motion Carried.

Helen Kruger questioned the amount spent on mailing out new member plaques. It was decided that the cost is approximately \$5.00 per plaque.

**Rich Warfield** – Rich reported a few amendments to the 2009 Budget:

- An added Bull Roast Event
- Modified Tourism Grant Income
- Modified Scholarship Expense
- Modified position of Cancelled Membership Income

Ashley Hoban questioned missing Easter Egg Hunt Income and Expense. This is an over site. The report will reflect proposed income of \$750.00 and expense of \$1000.00. This will change the net Income to \$8,025.00.

Toby Givens motioned to approve the 2009 Budget  
Ashley Hoban seconded  
Motion carried

Karen thanked Rich for doing a great job with the budget. Rich thanked everyone on the committee for their help.

**Membership Report** – Helen Kruger reported 447 members.

Karen is sending new businesses a letter to invite them to join the chamber.

Rich Warfield reported that an Ambassador team will be established. The team will help to develop more of a face to face relationship with new members or prospects. The membership committee will still be needed. This team will broaden the committee. They are going to reach out to Spanish speaking businesses, visit new businesses, and invite prospective members to lunches and breakfasts. They will most likely meet once a quarter.

Rich is involved with the Bethany/Fenwick Ambassador committees. They are very successful.

The membership committee will decide who makes up the Ambassadors by the beginning of 2009.

**Economic Board Meeting** – Joy informed us about the Free Workshops being offered by Bill Pfaff with the Small Business Administration in Georgetown. These workshops will be used to educate businesses on how to bid on contracts that come in to the State. The first workshop will be held the end of January. Karen would like for the chamber to endorse these workshops and also become a part of them. This could also help the Hispanic community. The location of the seminars is pending. They need a location that is free of charge and has the capacity for approximately 70 people.

**Christmas Parade** – The parade will be Dec 4 at 7:00. Debbie reported that everything is lined up. She also thanked her parade committee for all of their hard work. WBOC will be broadcasting live on the circle at 6:00. Debbie was thanked for doing a great job.

**Meetings and Mixers for 2009** – Karen reported that mixers have been lined up for January, February, March and July of 2009.

Randy will be heading the breakfast for December 10 at the Brick Hotel. The cost is \$8.00. Santa will attend and there will be Holiday Trivia game played. Everyone is asked to bring prizes and a non perishable food item.

Karen asked everyone to keep in mind that the breakfast may be permanently moved to the Brick Hotel, if we feel it is more accommodating. If this happens, we may also move the lunches to the Cheer Center.

**Newsletter** – Jeanne Dukes will appreciate any feed back regarding the newsletter. She appreciates the information being sent to her.

Rich suggested getting more press releases in the papers for new members. This idea will be implemented in 2009.

**Christmas Party** - The Christmas Party is Saturday night, Dec. 6. Toby reported some improvements this year including:

- Tables for 100-150
- Dance floor
- Cash bar with free beer and wine
- One Man Band

He also said that there will be a great menu. Decorating will take place on Saturday and the event will come in under budget. Attendees are being asked to bring an unwrapped baby gift that will help Bear Hugs for Babies.

The installation of new officers will be at 7:00. Everyone is encouraged to attend.

**Committees for 2009** – Debbie reported several committees that will be used in 2009. She has asked for all officers to be on committees as chairs or co chairs.

At 5:15 Robin Parker motioned to adjourn the meeting.  
Joy Sikora seconded the motion  
Motion Carried

The meeting was adjourned

Respectfully submitted  
Robin Parker, Secretary